

REQUEST FOR PROPOSAL (RFP)

CITY OF CARRIZO SPRINGS

The City of Carrizo Springs is accepting sealed bids for the following:

PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders may submit bids for project as described in this Document. Submit bids according to the Instructions to Bidders.
 - 1. Regulatory Requirements: City of Carrizo Springs, Texas shall govern submittal, opening, and award of bids.
- B. Project Identification: Renovations & Additions @ The Existing Civic Center and Swimming Pool
 - 1. Project Location: 405 N 7th Street Carrizo Springs Texas 78834.
- C. Owner: City of Carrizo Springs 308 W. Pena Street, Carrizo Springs, Texas 78834.
 - 1. Owner's Representative: Nora G Flores, City Manager 308 W. Pena Street, Carrizo Springs, Texas 78834.
- D. Architect: AG Associates Architects, 6800 Park Ten Blvd suite 216N, San Antonio, Texas 78213. (210) 734-6885 fax (210) 7347505
- E. Project Description: Project consists of the renovation and additions to the upper level 2800 square foot existing Civic Center to the added and renovated 3500sf Civic Center Hall. The lower level pool showers are renovated in their existing shell configuration. The pool at the rear of the property is reconfigured and modernized.
- F. Construction Contract: Bids will be received for the following Work:
 - 1. General Contract (all trades).
 - a. General Building Construction.
 - b. Plumbing Construction.
 - c. Mechanical Construction.
 - d. Electrical Construction.
 - e. Roofing
 - f. Demolition
 - g. Wood Framing
 - h. Steel Framing
 - i. Wood Elevated Deck
 - j. Pool Renovation

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed lump sum bids until the bid time and date at the location given below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:

1. Bid Date: October 26, 2018
2. Bid Time: 2:00 p.m., local time.
3. Location: 308 W. Pena Street, Carrizo Springs, Texas 78834.

The deadline for all bids should be received by October 26, 2018 at 2:00 pm central standard time at which time the bids received will be publicly opened and read. Bids may be held by the City of Carrizo Springs for a period not to exceed thirty (30) days from the date of the bid opening for reviewing the bids and investigating the bidder's qualifications prior to the contract award.

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of **5** percent of the bid amount. No bids may be withdrawn for a period of **60** days after opening of bids. The City of Carrizo Springs reserves the right to reject all bids and to waive informalities and irregularities.

1.4 DOCUMENTS

- A. Online Procurement and Contracting Documents: Obtain access after October 10, 2018, by contacting Architect, Electronic access will be provided to all bidders and suppliers.
- B. Viewing Procurement and Contracting Documents: Available after October 10, 2018, at the locations below:
1. Architect's offices 6800 Park Ten Blvd Suite 216-N San Antonio, Texas 78213

1.5 TIME OF COMPLETION AND LIQUIDATED DAMAGES

- A. Successful bidder shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time. Work is subject to liquidated damages.
- B. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

1.6 NOTIFICATION

- A. This Advertisement for Bids document is issued by AG Associates Architects, San Antonio, Texas 78213. (210) 734-6885

